

# VOLUNTEER POSITIONS

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Your Advisors will train volunteers for all positions and assist with execution of their duties. Some volunteers will also receive assistance from facility operator staff.

## **GENERAL MANAGER / ALTERNATE GENERAL MANAGER – CASH CAGE**

1. Ensures a sufficient number of volunteers for each shift
2. Ensures signed cheques are available to pay expenses on the evening of the second day
3. Verify transactions including the opening and/or closing cash cage float of chips and cash, opening game chip counts, and banker shift change
4. Witness cashier/player transactions of more than \$200.00
5. May relieve other volunteers during meals/breaks

## **BANKER**

1. Controls the cash cage float of chips and cash
2. Witness cashier/player transactions of more than \$200.00
3. Generates fills/credits for cash/chip transfers through the 'CasinoTrack' computer system

## **CASHIER**

1. Cashes in chips for players
2. Cashiers are responsible for their own floats
3. This position requires concentration and accuracy and good manual dexterity is helpful

## **CHIP RUNNER (a job title not a job description!)**

1. A courier for chip orders (requests) from casino games
2. Operates a touch screen portable computer
3. This volunteer should be mobile and have a steady hand

## **GENERAL MANAGER / ALTERNATE GENERAL MANAGER – COUNT ROOM**

(AGLC claims this is an optional position, can be one of the (minimum) six required in the count room, and is strongly recommended!)

1. Ensures a sufficient number of volunteers are present for the count
2. Open drop boxes and/or help sort cash
3. On day 1 - Verify cash transactions including assigning of the count room cash to the safe
4. On day 2 - Verify cash transactions including the return of the float and preparation of the bank deposit

## **COUNT ROOM SUPERVISOR**

1. Records cash counts through the 'CasinoTrack' computer system
2. Good computer skills are helpful
3. Not required to handle cash

## **COUNT ROOM STAFF**

1. Sort, count, record, verify, and amalgamate cash from the drop boxes from the table games
2. Recorder assists count room supervisor, computer skills are helpful